Pallet Shipment Requirements

On Overseas Shipments - Pallets should only be used when shipping Heavy or Fragile Merchandise to the US

Pallet requirements for all TJX divisions are as follows:

Pallet Labeling Requirements
Transparent shrink wrap must be used to secure cartons. Cartons on pallets must be labeled with our required carton markings on side, facing outward (See Carton Mark directions on this site). These labels should also be used with all fragile products.

Base - Freight or merchandise must be on a pallet, skid, or other base which can be easily moved with a forklift or other piece of material handling equipment. The pallet must be free of insects, insect larvae, and mold.

Size – Canadian and U.S Divisions the base size should be the standard pallet size of 48in x 40in (122x102cm). The height should not exceed 84in (214cm). Larger pallets are permissible if the cube of the merchandise exceeds the standard 48in x 40in (122x102cm). European Divisions size pallet should be 1.2m x 0.8m.

Weight - Each pallet with freight must not weigh more than 2,200lbs (999kg). Distribute the weight evenly on the pallet to avoid excess weight being placed on carton contents.

Assembly –
1) Stack boxes squarely on the pallet. Stack the cartons in an alternating pattern. Stack cartons to the pallet’s edge. See the carton-stacking diagram below.
2) Cartons should not overhang the edge of the pallets.
3) The top of the pallet must be flat to minimize the damaging of cartons.
4) All four corners of the pallet must be reinforced with edge protectors (“V” bar). Place edge protection along the full length of all four corners of the pallet.
5) Strap guards must be used if a pallet is banded or strapped.
**Pallet Label Requirements**

Minimum size of 8.5in x 11in (21.6cm x 28cm) with the standard letter or A4 size paper is acceptable. Affixed to two sides of the pallet (Front plus one side) Print in a large clear font (minimum 22 pt font)

Labels must contain the following information:

1. Vendor name
2. TJX Division name, Distribution Center name, number, and address.
3. Distribution Center Prefix & Purchase Order number (One per pallet)
4. Vendor Style Number or Numbers
5. Department number
6. Number of Cartons or Units on Pallet
7. Pallet number of the total pallets shipped. (i.e.: Pallet 8 of 12)
8. Country of Origin

**Regulated Wood Pallet and Wood Crate Requirements for the USA**

**ISPM 15 - Wood Packaging Material**

US Department of Agriculture requires certification that any SOLID WOOD PACKING MATERIAL is treated to help prevent pests in the U.S. Without this certification, merchandise loaded on wood pallets will not be able to clear US Customs. Therefore all raw solid wood packaging materials (WPM) such as wood pallets or crates be treated and labeled with the IPPC mark. These are the only wood pallets or crates that can be used on shipments coming to the USA from overseas.

Alternatives to Wood Packing Materials: Plastic or metal pallets, Pallets and crating manufactured from manufactured wood products (OSB, Plywood, Cardboard)
This is an example of the required mark:

Markings must be:
- Legible
- Permanent and non transferable (tags are not allowed)
- Placed in a visible location

A link to the US Government website that further explains the regulations is:

USDA site link for information on WPM: